



OKLAHOMA
Education

Application for National Criminal History Record Check

Service code options:

- School District Employment- **2B7KRR**
- Teacher Certification- **2B7KS5**
- Dual Processing (**at OSDE ONLY**)- **2B7KTN**

➤ PART I: PERSONAL INFORMATION OF APPLICANT *Valid photo ID required at Time of Live Scan *Cash Not Accepted

In accordance with 70 O.S. § 5-142, the State Board of Education requests criminal history information on:
Please type or print plainly in ink.

Name (Print) _____

ID Verified – OSDE Use Only

Also Known As (AKA) or Maiden Name (if applicable) _____

Date of Birth ___ / ___ / ___ Race _____ Sex _____ Social Security Number _____ - _____ - _____

Height _____ Weight _____ Eye Color _____ Hair Color _____ Place of Birth _____ Citizenship _____

Enrollment ID: _____ Registration ID: _____ Phone #: (____) _____ - _____

➤ PART II: SUPERINTENDENT’S REQUEST FOR CRIMINAL HISTORY RECORD CHECK

School District Employment or Teacher Certification <small>(Position Sought or Held)</small>	Sex Offender Check
Oklahoma City Public Schools ISD#89 <small>(School District)</small>	SDE or OSBI USE ONLY
615 N. Classen Blvd <small>(School District Address)</small>	
Oklahoma City, OK 73106 <small>(City, State, Zip Code)</small>	Violent Offender Check
Dallas Herzer Assistant Superintendant <small>(Superintendent or Designated Personnel)</small>	SDE or OSBI USE ONLY
(405) 587-1001 <small>(School District Telephone Number)</small>	
	<small>(Date)</small>

➤ PART III: SUBMISSION TYPE AND PAYMENT – CHOOSE OPTION 1, 2 OR 3 (CASH NOT ACCEPTED)

OPTION 1 Electronic Livescan at OSDE Satellite Sites – \$57.25 ➤ 7 Business Days <

Please have this form available and visit <https://ok.idemiascan.com/> or call (877) 219-0197 to schedule your fingerprint appointment at a nearby enrollment center. Payment can be made during your appointment or online when scheduling.

- Credit Card, Money Order or Check (certified, business or personal - payable to "Idemia")
- Idemia Billing Account Number/coupon code: _____

OPTION 2 Electronic Livescan at OSDE – \$57.25 ➤ 7 Business Days <

- Credit card, Money Order or Check (attach a certified, business or personal check - payable to "Idemia")
- Idemia Billing Account Number/coupon code: _____

OPTION 3 Ink Card Submission to OSDE – \$45 ➤ Up to 6 Weeks < (For School Employment Only)

- Money Order or Check (attach a certified, business or cashier check – payable to "OSDE")
- OSBI Approved PO Number: _____

➤ PART IV: STATE DEPARTMENT OF EDUCATION USE ONLY

March 2020

The undersigned certifies the State Board of Education has received this application from an approved requester.

Criminal Charges (Felonies and Misdemeanors)

Fingerprint/Background Check Coordinator, Teacher Certification

DATE

SDE or OSBI ONLY